

Judge Pro Student Instructions

Student Login

User Name (Participant ID)

Password

How to Login:

1. Type the appropriate **"Student Submission URL"** in the Web Browser Address field located at the top of your Web Browser
2. Type the appropriate **"Participant ID"** in the **"Username"** field
3. Type the appropriate **"Password"** in the **"Password"** field
4. Click on the **"Login"** button

Note: If your event is a TEAM EVENT, the Team Captain is the only one that can logon for the TEAM, see the Scenario and Upload Files

Judge Pro Student Project Upload Screen

Based on the Project Setup settings, there could be Files, URLs upload options or both. If the Upload process has a time limit it will be displayed in the upper right hand corner. If the timer runs out, the ability to submit your project/presentation will disappear from the Screen.

PROJECT FILES/URLS FOR HS ARCHITECTURAL DESIGN (HS)

Jeremy (2052024)

You can only add a combination of 3 file(s)/URL(s)

Files

There are currently no attachments

[Click Here To Upload a New File](#) **Do not refresh, use browser arrows or close your browser while the file uploads**

URLs

URL

<https://tsaweb.org> [X Delete](#)

Add New URL

[Add](#)

[Finished](#)

How To Add a File:

1. Click on the **“Click Here to Upload A New File”** button
2. Locate/Select the appropriate file on your local machine to upload
3. Repeat the above steps if you are allowed to upload more than one File

How To Add a URL:

1. Type in the appropriate **“URL”** in the **“Add New URL”** field
2. Click on the **“Add”** button
3. Repeat the above steps if you are allowed to add more than one URL
4. Click on the **“Finished”** button

How To Remove a File and/or URL **BEFORE** you Click on the Finished Uploading Files button:

If the Administrator has the Upload file setting to **“Lock File Submit After Submit”**, the option to remove a file or URL may not be available.

1. Locate the **“File”** and/or **“URL”** on the screen and click on the **“X Delete”** button located on the right-hand side of the **“File”** and/or **“URL”** that you want to remove

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Files	
File Name	
StudentProjectAttachmentSample.pdf	Download Delete

URLs	
URL	
https://tsaweb.org	Delete
https://google.com	Delete

Judge Pro Student Project Upload Screen

Once you click on the **“Finished”** button, the following screen will appear.

NOTE: The “Scenario” and “Upload Files” buttons may not be accessible after submission if the System Admin placed a lock on these actions after submitting your files. If the Upload Files is still accessible, this means you can delete/add files/URL’s until the project event closes.

Event	Team #	Students	Title	Projects	Confirmation		
HS Architectural Design (HS) (ADHS)	ADHS-2052-1	Jeremy (2052024)		StudentProjectAttachmentSample.pdf https://tsaweb.org https://google.com		Scenario	Upload Files

1. To View your Project, Click on the **“Project”** link(s)
2. To Print your Project Confirmation, Click on the **“Print”** icon

How to Log Out:

1. Click on the **“Log Out”** button

How to Submit a Project that Does Not Have a Scenario:

Event	Team #	Students	Title	Projects	Confirmation	
HS Architectural Design (HS) (ADHS)	ADHS--2052-1	Jeremy (2052024)		StudentProjectAttachmentSample.pdf https://tsaweb.org https://google.com		Upload Files

1. Click on the **“Upload Files”** button

PROJECT FILES/URLS FOR HS ARCHITECTURAL DESIGN (HS)
Jeremy (2052024)

You can only add a combination of 3 file(s)/URL(s)

Files

There are currently no attachments

[Click Here to Upload a New File](#) Do not refresh, use browser arrows or close your browser while the file uploads

URLs

URL

<https://tsaweb.org> [X Delete](#)

Add New URL

New URL

[Add](#)

[Finished](#)

How To Add a File:

4. Click on the **“Click Here to Upload A New File”** button
5. Locate/Select the appropriate file on your local machine to upload
6. Repeat the above steps if you are allowed to upload more than one File

How To Add a URL:

5. Type in the appropriate **“URL”** in the **“Add New URL”** field
 6. Click on the **“Add”** button
 7. Repeat the above steps if you are allowed to add more than one URL
- Click on the **“Finished”** button

Note: At the Top of the Screen, you will see the number of Files/URL(s) that can be submitted. This information is located just above the Files section on the screen

How To Remove a File or Video URL:

1. Click on the **“Upload Files”** button

Locate the **“File”** and/or **“URL”** on the screen and click on the **“X Delete”** button located on the right-hand side of the **“File”** and/or **“URL”** that you want to remove.

PROJECT FILES/URLS FOR HS ARCHITECTURAL DESIGN (HS)

Jeremy (2052024)

You can only add a combination of 3 file(s)/URL(s)

Files	
File Name	
StudentProjectAttachmentSample.pdf	Download Delete

URLs	
URL	
https://tsaweb.org	Delete
https://google.com	Delete

How to Log Out:

1. Click on the “Log Out” button

