



# 2025 State Leadership Conference

## Conference and Registration Guide



March 13-14  
West Ada Training Center  
Meridian ID

# SLC | Conference Guide

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## Dates and Deadlines

Event	Date	Location
Reserve Hotels	February 27th	Information can be found on the Accommodations page.
Award Applications	February 28th	Advisor of the Year: <a href="https://idahotsa.com/wp-content/uploads/Chapter-Advisor-of-the-Year-Application.pdf">https://idahotsa.com/wp-content/uploads/Chapter-Advisor-of-the-Year-Application.pdf</a> Honor Society: <a href="https://idahotsa.com/wp-content/uploads/Honor-Society.pdf">https://idahotsa.com/wp-content/uploads/Honor-Society.pdf</a>
State Officer Applications	February 28th	Handbook: <a href="https://idahotsa.com/wp-content/uploads/2025-State-Officer-Handbook.pdf">https://idahotsa.com/wp-content/uploads/2025-State-Officer-Handbook.pdf</a> Application: <a href="https://idahocte.jotform.com/233413966529868">https://idahocte.jotform.com/233413966529868</a>
Registration	February 28th	<a href="https://www.registermychapter.com/tsa/id">https://www.registermychapter.com/tsa/id</a>
Written Testing Window	March 3rd - 7th	Submitted through Answer Write.
Pre-submit Deadline	March 7th	Submitted through Judgepro.
State Leadership Conference	March 13th - 14th	West Ada Training Center

## Resources

### Awards

- Advisor of the Year is presented to TSA chapter advisors who have provided exemplary service and support to TSA. Student members, advisors, and the State Advisor are eligible to nominate individuals for this award.
- The TSA Honor society recognizes TSA members who excel in academics, leadership, and service to their school and community. Applicants must be graduating seniors and TSA members, as well as meeting all academic requirements listed in the application.
- Both award forms are accessible through the links above. Forms are also available on the resources page of the Idaho TSA website ([idahotsa.com](http://idahotsa.com)) Once completed, email to [teresa.danielson@cte.idaho.gov](mailto:teresa.danielson@cte.idaho.gov)

## Resources (Continued)

### State Officer Application

- Idaho TSA State Officers applications must meet many requirements detailed in the state officer handbook linked above. Directions for applying are detailed in the handbook. Applications must be submitted digitally through <https://idahocte.jotform.com/233413966529868>

### Dress Code

#### Competition Attire - Official

- Shirt or Blouse: Official royal blue TSA shirt
- Pants or Skirt: Gray
- Shoes: Black dress shoes and socks/hoisery or open toe shoes

#### General Session Attire - Business Casual

- Shirt or Blouse: Button-Up shirt with a turned down collar, polo/golf shirt, official royal blue TSA shirt (No t-shirts or tank-tops)
- Dress, Skirt or Pants: Gray (No jeans, baggy pants, sweat pants, or shorts)
- Shoes: Black dress shoes and socks/hoisery or open toe shoes
- All TSA members are required to comply with the TSA dress code while attending SLC. Information on the dress code can be found at [https://tsaweb.org/docs/default-source/default-document-library/tsa-dress-code.pdf?sfvrsn=43f32d78\\_5](https://tsaweb.org/docs/default-source/default-document-library/tsa-dress-code.pdf?sfvrsn=43f32d78_5), or on the National TSA website under educator resources.

### Code of Conduct

- There shall be no defacing of public property. Any damages to the property or furnishings in the hotel rooms or building must be paid by the individual(s) or chapter(s) responsible. Delegates must follow facility guidelines for adhering signs, notices, posters, etc. to walls, doors, or any facility surface.
- Delegates should be prompt and prepared for all activities.
- No alcoholic beverages, narcotics, firearms or weapons, in any form, shall be possessed by delegates, alumni or other conference attendees at any time, under any circumstances.
- No delegates shall leave the conference hotels (except for authorized events) unless permission has been received from chapter/state advisors.
- Delegates are required to attend all general sessions and activities assigned, including workshops, competitive events, committee meetings, etc., for which they are registered.
- Identification badges must be worn on the chest at all times by all persons in conference attendance.
- Chapter Advisors will be responsible for their delegates' conduct.
- Delegates violating or ignoring any of the conduct rules will subject their entire delegation to being unseated and their candidates or competitive events participants being disqualified. Individual delegates may be sent home immediately at his or her own expense. Curfews will be enforced (all delegates will be in assigned rooms by the announced times).
- The Idaho State TSA Executive Committee reserves the right to dismiss any person from the conference for inappropriate actions.
- The Idaho TSA Code of Conduct can be found at <https://idahotsa.com/wp-content/uploads/Code-of-Conduct-Ethics-Form.pdf>

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## Resources (Continued)

### Participation Rules

- In order to enter any competitive events, students and their chapter must be currently affiliated members with Idaho & National TSA.
- Participants are entitled to only one entry per event.
- Advisors or chaperones may not physically or verbally aid participants. Doing so may cause point deductions or disqualification.
- Team entry in events requires that the Chapter designates a Team Captain for the team, prior to the competition.
- All participants are expected to arrive on time for their competitions. Teams must arrive together. When applicable, all participants should be seated and ready to compete.

### No-Show Policy

- If a student does not show up to compete at their assigned time without prior authorization from the State Advisor, they will forfeit all of their events.

### Preliminary Online Written Tests

- Testing will take place through the DLG Answer Write system. Advisors must submit information for proctors. Proctors will be sent the login and testing instructions as well as the student's login information in a separate email.

### Project Submissions

- Submissions for pre-submit events or events that require file/link uploads will be done through the DLG Judge Pro system. Submission links and logins will be sent to advisors after registration closes and prior to the submission window. Projects and materials can only be uploaded by the team captain, or advisors may check and make submissions for competitors.

## Fees

General Registration	On-Time (1/10 - 2/28)	Late (3/1 - 3/5)
General Participant (Members and Advisors)	\$65	\$75
Guests / Chaperones	\$20	\$20
2025-2024 State Officers	\$0	\$0

After registering any advisors, members, state officers, chaperones, and guests, a copy of the online registration invoice and a check (payable to Idaho TSA) must be mailed to the following address:

IdahoTSA  
Attn: CTSO Accounting  
650 W. State Street, Suite 324  
Boise ID 83402

Payment can also be made through [Access Idaho](#) instead of by check, but requires a fee.

## Registration

### Notes

- Chapters must be affiliated to register for SLC.
- When registering your students for team events, please be sure to note one student as the Team Captain. That student will be the only member of the team allowed to submit portfolios and documents.
- After registering, or editing registration if already submitted (which can be done up until registration closes), the Finished Registering button must be pressed to check for any problems with registration and to finalize, save, and receive an invoice for registration.

### Start Registration

- Go to the registration website at <https://www.registermychapter.com/tsa/id>.
- Log in using your Chapter ID as the User Name, and your TSA Chapter login password as the password.
- Once logged in, verify any chapter information, and read through the home message and any prevalent information provided.

### Add Advisors

- Click the Add Advisor button and a list of affiliated advisors will appear. Using the drop down in the Status column, add advisors to registration. Pressing Submit will finalize additions and return you to the main screen.

### Add Students

- Click the Add Student button and use the Search function to find and register students from the list of affiliated chapter members. When adding students here, make sure to decide which students will be voting delegates, and register them accordingly.
- After saving, you will go through individual student registration, adding important information and adding students to their competitive events.

### Add Guests

- Click the Add Guest/Other button to register guests or chaperones. When registering guests, enter the word "Guest" in place of an individual member ID.

### Finalize Registration

- Resolve any error messages at the top of the screen. The Back to Registration link can be used to edit any information needed to fix problems. If editing registration after submitting, use the website to go to registration, and click Edit or Delete next to registered individuals that need to be changed.
- Once finished with registration, print necessary copies of the invoice (at least one for records and one for mailing).
- Press the Finished Registering button, and be sure to Log Out to ensure no one can make changes.

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## Agenda

Tentative Schedule for SLC 2025. Each event block has events in time slots or events a time block. Students cannot compete in both a time slot event and a block event with the exception of Dragsters.

### Thursday, March 13th

3 p.m.	Project check-in	Dragster, board game, children's book, animatronics
	Registration	
5 p.m.	Opening	
6:30 p.m.	<b>Time Slot Events</b>	<b>Block Events</b>
	Flight Endurance	Dragster
	Drone Challenge	Technology Bowl**
	Prepare Presentation	
	Future Tech and Engineering Teacher	
	Webmaster	
	Architectural Design	
	Geospatial Technology	
	Chapter Team**	
	Robotics	

### Friday, March 14th

7:30 a.m.	Check-in	
8 a.m.	<b>Time Slot Events</b>	<b>Block Events</b>
	Animatronics	CAD-Architecture
	Board Game Design	CAD-Engineering
	Children's Stories	System Control Technology
	Digital Video Production*	Coding**
	Forensic Science**	
	Music Production*	
	Photographic Technology	
	Transportation Modeling	
	Virtual Reality Visualization	
Video Game Design*		
11:30 a.m.	Lunch	
12:30 p.m.	<b>Time Slot Events</b>	<b>Block Events</b>
	Audio Podcasting*	Technology Problem Solving
	Biotech Design	Promotional Design
	Engineering Design	
	Data Science and Analytics*	
	Debating Technology Issues	
	Extemporaneous Speech	
	Fashion Design	
	Manufacturing Prototype	
	Software Development	
Structural Design		
3 p.m.	Business Meeting	
6 p.m.	Closing and Awards	

\*- Event with pre-submissions

\*\* - Event with preliminary written test

All highlighted events are State Advisor approved events

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## Accommodations

Blocks with conference pricing are only available until February 27th.

LaQuinta Inn & Suites

800 Allen St.

Meridian, ID 83642

208-288-2100

Room rates: \$129 + tax

Town Place Suites

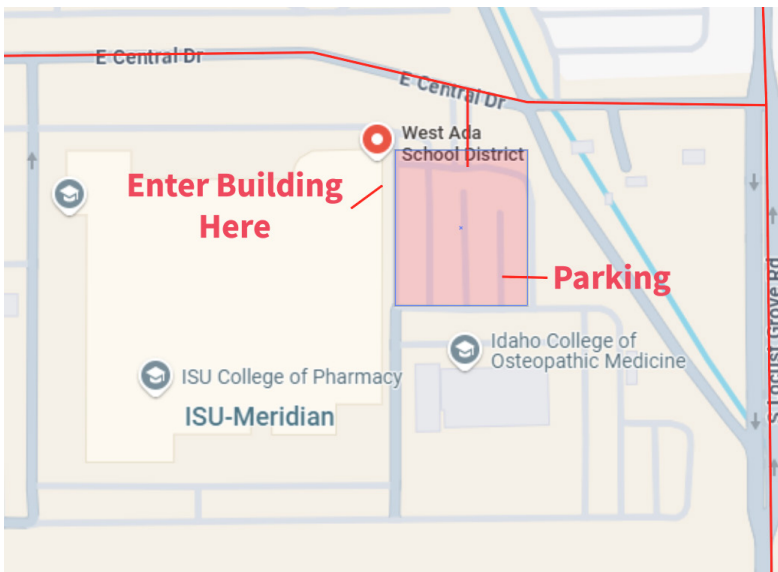
1415 S. Eagle Road

Meridian, ID 83642

208-884-8550

Room rates: \$129 + tax

## Location



Location: West Ada Training Center

Address: 1303 E. Central Drive

Meridian, ID 83642

Park in the east parking lot.

Use the West Ada Training Center entrance on the east side of the building to enter.





*Idaho TSA*

# T-SHIRTS

**Theme:** "Innovate to Elevate"

**Cost per Shirt:** \$12.00

**Deadline:** February 14th, 2025

**Talk to your Advisor to order!**



(shirts are black with this logo)

STATE LEADERSHIP CONFERENCE 2025